

Information form for participation – Informed consent

1. Soft skills evaluation, Prof. Roberto Verdone

Dear student,

You are invited to take part in a research conducted in the framework of the project "Soft Skills 4 Success", for which Prof. Roberto Verdone is responsible. Before deciding whether to participate, you must have all the information you need to join consciously and responsibly. We ask you to read this document and ask those who proposed this study all the questions that you consider appropriate.

2. Short description and objectives

This research project aims to evaluate the soft skills of a group of students in view of their entry into the job market. To achieve this goal, the researchers involved in the project aim to collect and analyse quantitative data achieved through auto and hetero evaluations that intend to detect the perception of participants on their soft skills, online forms and other tools, and the evaluation of the same skills by experts, through questionnaires and group activities.

3. What does participate in the study entail?

The participation in the research project "Soft Skills 4 Success" means that participants will fill out closed-response questionnaires that try to detect their perceptions about their soft skills and will perform online tests, including the tool of Atti2de Srl, available to the students participating in the activity. They will also take advantage of the tool offered by Smartpeg Srl, which supports the process of self-assessment and benchmarking.

4. Potential benefits, inconveniences and/or risks of participation

The participation in this study is voluntary and free of charge. For the participants, collaboration does not involve any type of risk or discomfort. The participation has no influence, neither in a positive sense nor a negative sense, on the passing of the "Project Management and Soft Skills" exam.

5. Withdrawal from the study

You have the right to withdraw at any time your consent to participation in this study, even without prior notice or specific reason, by sending an email to Prof. Verdone.

6. Restitution

You have the right to request information about the results and the outcome of this research.

7. Measures to guarantee anonymity

The processing of the collected data will be carried out in such a way as to eliminate any reference that may allow reconnecting individual statements to a given person. The research results will be published in summary form, and in no case will any short quotations be attributable to individuals. Only the research manager and his team will know the identity of the participants. He is committed not to disseminate this information.

8. Contacts

For any information and clarification on this study or for any need, please contact the researchers who are at your disposal.

Informed consent to the participation of this study

The undersigned _____ resident in _____, in _____ street

DECLARES

to have read the above information sheet received, to have understood both the information contained in it and the information provided in oral form by the personnel involved in the research project "Soft Skills 4 Success" and to have had the time and the opportunity to ask questions and obtain satisfactory answers from the researchers;

to have understood that participation in this study is entirely voluntary, with the possibility to withdraw from this study at any time, without having to give explanations and without this leading to any disadvantage or prejudice;

to have understood the nature and activities of this study and the risks involved;

to have understood that participation in this study will not lead to the recognition of any direct or indirect economic advantage.

Therefore, the undersigned

gives consent does not give consent

to participate in this study, aware of the fact that such consent is freely expressed and can be revoked at any time without any disadvantage or prejudice.

_____,
(place and date)

(signature)

Protection of personal data policy (ex art. 12, 13 and 14 of Regulation 2016/679)

Under the terms of art. 12, 13 and 14 of Regulation 2016/679 - general regulation for the protection of personal data, we inform you that the Alma Mater Studiorum - University of Bologna will process the data provided exclusively for institutional purposes (art. 4 of D.R. 271/2009- consolidated text on privacy and on the use of computer systems) and in compliance with the legislation on the protection of personal data.

1. Subjects involved in the processing of personal data

- The data controller is Alma Mater Studiorum - Università di Bologna – Via Zamboni, 33 40126 Bologna (BO), being the University President the legal representative. The contact details of the office are:
MAIL: privacy@unibo.it CEM: scriviunibo@pec.unibo.it.
- The Internal Data Processor for the interested party is the Director of Radio Networks Group and WiLab National Laboratory of Wireless Communications of CNIT- Viale Risorgimento 2, Bologna. The project coordinator is Prof. Roberto Verdone. The contact details of the Coordinator are:
MAIL: roberto.verdone@unibo.it
- The contact details of the Data Protection Officer are:
MAIL: privacy@unibo.it CEM: scriviunibo@pec.unibo.it

2. Purpose of the data

The data will be processed, also with the help of electronic means, for scientific research purposes, within the research project entitled "Soft Skills 4 Success". They will be used to compare traditional methods of evaluation of soft skills based on expert judgement with quantitative models. Once the aptitude data have been collected through the tests submitted, they will be analysed and made available to the participants individually (each participant will have its results and comparison with the general outcome).

3. Methods of processing, storage and dissemination of data

The data will be collected and stored through the use of technological means, such as encrypted passwords, access to data only by authorised personnel, etc. The identification of the person will be through a code that will be assigned to the interested party at the time of involvement in the research project. For this reason, it will be necessary to keep the code/user association until the end of the search. The storage of membership codes will be done through encrypted password-protected modes. We point out that no researcher will ever be able to process the results to identify it and spread its identity. The data will always be analysed in a collective form, to enable us to extract the results emerged. Please note that, for no reason, your identification data will be provided to third parties.

4. Retention data period

The data will be stored by the owners, following the principles set out in art. 5 EU regulation 2016/679, for a period not exceeding the achievement of the purposes and with specific regard to the principle of retention limitation referred to in art. 5, lett. e), EU Regulation 2016/679.

5. Rights of the data subjects

The person to whom the personal data refer shall benefit from the rights set out in Sections 2, 3 and 4 of Chapter III EU Regulation 2016/679. In particular, you have the right to ask the data controller: access to and rectification of personal data, deletion of such data, restriction of data processing, opposition to their processing and data portability. The person also has the rights to make a complaint to a supervisory authority. Requests should be addressed to the person responsible above.

Having read the data policy, the undersigned _____

gives consent does not give consent

to the processing of personal data for statistical and scientific research purposes

Date _____ Signature _____

Finally, we ask for your permission to be contacted for further surveys in the context of this project

I give consent I do not give consent

Date _____ Signature _____